

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

July 1, 2011-June 30, 2012

I. Details of the Institution

1.1 Name of the Institution

Bhonsala Military College

1.2 Address Line 1

Rambhoomi, Dr.Moonje Path,

Address Line 2

Nashik

City/Town

Nashik

State

Maharashtra

Pin Code

422005

Institution e-mail address

bmcoffice@yahoo.co.in

Contact Nos.

0253-2309610, 2309612, 2309613

Name of the Head of the Institution:

Dr.(Mrs.) S.H. Kochargaonkar

Tel. No. with STD Code:

0253-2309610,12,13

Mobile:

9890176063

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	83.50	May 2004	May 2009
2	2 nd Cycle	B	2.77	Nov.2011	Nov.2016
3	3 rd Cycle	--	--	-	-
4	4 th Cycle	--	--	-	-

1.7 Date of Establishment of IQAC :

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2010-11 on 15.11.2011

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Basic Military Training as a special training programme for residential students.

1.11 Name of the Affiliating University (for the Colleges)

Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Y N

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) : NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. A three day National level seminar on “**Emotional intelligence**” as a predictor of success was organised by the Dept. of Psychology from **27th to 29th Jan. 2012**
2. A two day State level seminar on “**Applications of Psychometric testing for career selection**” was organised by the Dept. of Psychology on **10th and 11th Feb. 2012.**
3. A two day state level seminar on “**Shashvat Urja**” was conducted in association with Vijnana Bharati, Pune on **25th & 26th Feb. 2012.**

2.14 Significant Activities and contributions made by IQAC

- The final preparation was done for re-accreditation process (2nd Cycle) of the College. The expert peer team members from NAAC visited the college on 19th, 20th and 21st September 2011. The college was awarded 'B' Grade (2.77) by the NAAC.
- Academic Calendar was prepared at the beginning of the academic year.
- Academic time table was implemented by the principal and Head of the departments on the basis of Academic calendar.
- Lesson Plan of each Term/Semester was prepared by the faculty. The IQAC plays the role of facilitator.
- Feedback on Curriculum and teachers was collected from students and analysed.
- Annual Self Appraisal form in PBAS format was circulated among all the faculty members. The filled Appraisal form in PBAS format was collected, scrutinized and validated by the IQAC office.
- Proposals were sent to BCUD Pune for conducting seminars and workshops and for procurement of equipments.
- Field visits of various academic activities were planned.
- The parent society conducted visit to various forts in Maharashtra. The members of IQAC involved in the planning process and also participated in the organising team.
- IQAC helps to prepare Annual report for parent body, BCUD, SPPU, and AISHE, New Delhi.
- IQAC suggested to orient maximum students for the various competitive examinations

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ul style="list-style-type: none"> • The IQAC members planned to visit different academic and non-academic units to observe the preparation to face the peer team of NAAC and necessary suggestion was given for improvement and better display of the information for the reaccreditation process. • Recommendation was made for Online admission process for transparency • It was recommended to enhance infrastructure facilities for students and staff • It was suggested to impart soft skill training for Final year students to enhance their personality & confidence. • Faculty members were encouraged to attend and present papers in seminars and conferences • A career guidance and Competitive exam cell operated under the guidance of Principal. 	<ul style="list-style-type: none"> • The peer team of NAAC visited the College on 19th, 20th & 21st Sept. 2011. They expressed their satisfaction for the help and cooperation rendered by the Principal, IQAC members and other stake holders in carrying out re-accreditation process. • Online admission process was under consideration by the parent society. • The parent Society constructed New NCC office and Parent lounge • Soft skill training was imparted to two batches of T.Y students. Around 78 students were benefited. • Around 4 teachers attended workshops. 13 teachers attended and teacher presented paper at state level seminar. 07 teacher attended & 05 teachers presented papers in national level seminar. 4 teachers attended and 2 teachers presented papers in international level seminar. • 55 students enrolled in the Competitive exam. Cell and guidance was given by the internal faculty. Guest lecture was conducted 8 times to enhance their awareness and skills for the competitive exams.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

- Management helped to organise one National and one state level seminar in the college.
- IQAC team involved themselves with the management bodies in the planning process for the visits to various **forts in Maharashtra**. More than 500 students and faculty participated.
- Management has taken due cognizance of the recommendations made by IQAC.
- A **career guidance cell** for MPSC and UPSC competitive examination worked for the benefit of the students. 55 students enrolled in the cell. Subject experts from various field in and outside of the college participated to guide the students.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	NIL	NIL	NIL	NIL
PG	06	-	-	-
UG	05	-	-	-
PG Diploma	NIL	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	11	-	-	-
Interdisciplinary	**			
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	0
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is revised after every five years at UG level and four years at P.G. level. The revised syllabus of 2008 pattern is continued.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	07	19	01	04

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	02	19	00	01	00	04	00	31	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

14

06

19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	04	07	13
Presented papers	02	05	03
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Interactive teaching and learning through small project writing
- Classroom seminars, question answer sessions, group discussions
- Paper clippings & wall paper
- Power point presentations
- Surprise Tests

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

College rigidly follows all the reforms carried out by the affiliating university. Central Assessment Programme (CAP) for F.Y. Classes are being carried out in the respective colleges. CAP of other classes are carried out in the place decided by the affiliating university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

00

00

(Note:Revised Curriculum of 2008 is still continuing)

2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBA	83	4.81	27.71	33.73	8.43	74.69
TYBCOM	151	5.29	38.41	36.42	00	80.13
TYBSC	24	12.05	29.16	4.16	00	45.83
TYBSC Comp.	29	3.44	13.79	37.93	3.44	58.62
TYBBA	23	4.34	39.13	30.43	13.04	86.95
M.Com – II	15	00	33.33	33.33	00	66.66
M.A. Psychology – II	26	7.69	34.61	34.61	00	76.92
MSC Computer Science	28	00	50.00	46.42	00	96.42
M.A. Defence-II	02	00	50	50	00	100
M.SC Defence-II	00	00	00	00	00	00
M.A.M.C.J-II	00	00	00	00	00	00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC prepares academic calendar in the beginning of the year.
2. It keeps track of the academic activities and execution of academic calendar by way of maintaining records and reports of student's attendance, class room activities, seminars, guest lectures at department levels, etc.
3. Lesson plan formats are distributed to the faculty members which are duly filled by them and submitted to the IQAC. Thereafter the Principal ensures the execution of the lesson plan in available teaching days.
4. IQAC encourage teachers to use different methodology of teaching to enhance the quality in teaching learning process.
5. IQAC encourage teachers to use ICT facilities during teaching learning process.
6. IQAC helps in arranging guest lectures on various relevant subjects for the student fraternity.
7. Helps to Coordinate different activities pertaining to the teaching and learning programme.
8. Result analysis is done by the IQAC and communicated to Principal, Management and Head of the Departments for necessary action.

9. Feedback forms are distributed to students. Duly filled forms are analysed and the result is submitted to the HOD and Principal for further action.

10. IQAC organizes popular lectures to give information about various quality parameters of higher education.

11. Question-answer methodology is also adopted in teaching learning programme. It gives an idea to know the depth of knowledge of students in the subject.

12. Continuous evaluation method is also carried out by each faculty in the form of class room test, Class room seminars and oral tests.

13. IQAC motivates teachers to attend refresher courses, orientation courses and other short term winter / summer courses to enhance and update academic knowledge.

14. The documents and records of IQAC is made available to all the concerned as and when needed.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	02
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08			
Technical Staff	04			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A separate research committee has been established by the Principal to look after the research activities in the college.
- IQAC department motivates the faculty and students to pursue research activity in the college.
- Young faculty members are encouraged to pursue Ph.D.
- Staff members are also encouraged to present their research articles in various seminars and conferences. It also encourages the faculties to publish the articles in national and international journals.
-

3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01		
Outlay in Rs. Lakhs	-	75,000/-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	07	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	03	05	03

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	Two Years	NAAC	75000/-	-
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05
07

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL SRF NIL Project Fellows NIL Any other NIL

3.21 No. of students Participated in NSS events:

University level NIL State level NIL
National level NIL International level NIL

3.22 No. of students participated in NCC events:

University level 128 State level 67
National level 06 International level 00

3.23 No. of Awards won in NSS:

University level NIL State level NIL
National level NIL International level NIL

3.24 No. of Awards won in NCC:

University level NIL State level NIL
National level NIL International level NIL

3.25 No. of Extension activities organized

University forum -- College forum 04
NCC 05 NSS 05 Any other 02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A large number of students and faculty visited various forts in Maharashtra namely Sindhudurg, Sajjangarh, Pratapgarh and Rajgarh on the occasion of the platinum jubilee celebration of CHME Society from 11th Dec. To 13th Dec.2011.
- An eye camp was organised for the faculty and students from Birla Eye Hospital. Around 200 persons participated in the event.
- A dental check-up camp was also organised in the college by Dr. Mohit Motwani and Dr. Sneha Motwani on 30.12.2011.
- Youth day was celebrated on 12th Jan. 2012 on the occasion of Swami Vivekanand Jayanti.

- The NSS volunteers organised “Youth Day” on 12th Jan. 2012 on the occasion of Swami Vivekananda
- A blood donation camp was organised in the college by NSS unit on 19th Jan. 2012. Many faculty, students and Volunteers took part in the event.
- Plantation drive, Blood Donation Camp, AIDS awareness rally, cleanliness drive were organised by the college. Most of the NCC cadets and NSS volunteers actively participated.
- Various social awareness campaigns and developmental work were organised for the villagers of Nirgude near Harsul during NSS annual camp.
- A guest lecture was organised on Importance of exercise and diet health week.
- The NSS annual camp was organised in Nirgude village. A total of 67 students participated in the camp. Cleaning of the village, check bunds for conserving water, medical check- ups and guest lectures on socially relevant topics are conducted.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in acre	165	-	-	165
Class rooms	30	00	-	30
Laboratories	09	00	-	09
Seminar Halls	02	00	-	02
No. of important equipment purchased (≥ 1.0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	93,628	-	93,628
Others		222073		222073

4.2 Computerization of administration and library

Vridhhi software recommended by SPPU is used for administration and automation of the library is in process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	10383	887057	392	60533	10775	947590
Reference Books	9842	2553618	374	160652	10216	2714270
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	33	39820	Some titles were discontinued		17	22190
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database	NIL	NIL	NIL		NIL	NIL
CD & Video	73	31641	NIL		73	31641
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	165	110	12			09	14	09
Added	00	00	-	00	-	00	00	00

Total	165	110	-	12	-	09	14	09
-------	-----	-----	---	----	---	----	----	----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Internet access is provided in the computer laboratories, library, office and various departments of the college. Students and staff are also provided access to the Network Resource Centre where they surf the internet for their academic purposes like assignments, projects, seminars, paper presentations, thesis etc.

4.6 Amount spent on maintenance in lakhs :

i) ICT	311399
ii) Campus Infrastructure and facilities	682006
iii) Equipments	93,628
iv) Others	222073
Total :	1309106

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC ensures that information related to student support services should reach to each student through college website, notices and sms/email services.

5.2 Efforts made by the institution for tracking the progression

1. Taking feedback from the Alumni
2. Counselling is done to assist students to pursue higher studies after graduation in or other colleges
3. Placement record is maintained by placement cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1175	167	00	00

(b) No. of students outside the state

05

(c) No. of international students

00

No	%
762	56.78

Men

Women

No	%
580	43.21

Last Year – 2010-11							This Year – 2011-12						
General	SC	ST	OBC	VJ /NT	Physically Challenged	Total	General	SC	ST	OBC	VJ/ NT	Physically Challenged	Total
984	97	45	210	37	00	1373	1227	39	32	33	11	00	1342

Demand ratio 1:1

Dropout U.G = 0.13 P.G = 0.012

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The faculty members of the college guide the students in their preparations for MPSC/UPSC, NET/SET and other competitive examinations. Sufficient books and magazines are available in the library for the preparation of competitive examinations.

No. of students beneficiaries

01

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The department of psychology conducts counselling and career aptitude test to boarder students in order to ascertain the inclination of students with respect to their career.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
		29	

5.8 Details of gender sensitization programmes

- 67 girls participated in Summer Military Training Camp. Out of which 5 girls were out of the state of Maharashtra.
- 199 girls and 106 boys participated in personality development course.
- College imparts military training to both boys as well as girls.
- Along with boys, girls are also awarded ranks for internal administration of M.T. and Hostel activities.
- Equal exposure is given to boys and girls in all the activities conducted by the college.
- Equal opportunity is given to boys and girls to become Class representatives and University representatives.
- Both boys and girls visited different forts of Maharashtra organised by the parent body

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount/Rs.
Financial support from institution		
Financial support from government	514	1870781
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ___Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Bhonsala Military College is a pioneering institution which promotes academics with a perfect blend of military values in a caring, value based environment, which encourages students to be energetic, purposeful, creative, service oriented, responsible, dignified and integrated citizens to make notable contribution to the armed forces and civil services.

Mission: With learning as its central mission, Bhonsala Military College responds to the needs of diverse students' community by offering high quality, affordable, and accessible learning opportunities for all round development of mental, physical and spiritual faculties through inculcation of strong value system culminating into National Development

6.2 Does the Institution has a Management Information System

- The college has installed *vridhhi* software which has an admission module, library module, examination module, accounts and payroll module. Hostel data is also managed in the software.
- The data is centralised and available on the central server.
- Reports can be generated whenever necessary for all the modules.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The curriculum design and development is done by the affiliating university. The curriculum revised in 2008 pattern is being continued

6.3.2 Teaching and Learning

- Lesson plan is prepared by the faculty which is executed throughout the year on the basis of academic calendar after approval of the Principal. Maximum days in the year are assigned for teaching learning programmes in the calendar. The execution of teaching learning programme is done by the Principal through IQAC co-ordinator and Head of Departments.

6.3.3 Examination and Evaluation

The norms of affiliating university are strictly followed for examination and evaluation. University examinations are conducted according to the schedule of the University. Principal, CEO and examination committee members execute all internal and external examinations conducted in the college. The CAP of F.Y is conducted at college level and CAP of S.Y and T.Y is conducted at the CAP centre decided by the Pune University. The affiliating university appoints faculty for the CAP for S.Y and T.Y classes and our teachers participate in the CAP process as directed by the university

6.3.4 Research and Development

A research committee has been constituted by the Principal which looks after all research activities in the college. The research projects also carried out by the students during the final year are guided by the concerned faculty members. **Two** research articles were published in international and **five** in national peer reviewed journals. **Four** research articles were published in international conference/seminar proceedings and **four** were published in national conference/seminar proceedings.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library purchased 766 books worth Rs. 221185.

Computers and equipments worth Rs. 3,11399 was purchased

6.3.6 Human Resource Management

Self appraisal of staff members in PBAS format is taken from the faculty members for assessing their performance.

Principal and head of the department observe the lecture of newly recruited teachers. Feedback and suggestions are given for further improvement if any.

The college principal and management encourage teachers to attend faculty improvement programmes, orientation, refresher courses, seminar/conferences and workshops to update their knowledge.

Training is also imparted to non-teaching staff members to enhance their efficiency and capability.

Additional responsibility is given to the faculty as the in-charge or chair person of a particular activity related to administrative, exams, NCC, NSS, SWO, cultural, placement cell, Counselling etc. Non teaching faculty are also rendered their help in different activity as and when required to complete the task.

6.3.7 Faculty and Staff recruitment

Prior to the recruitment of the faculty the required post are sanctioned from the Univ. and Director of Higher education Pune. Staff recruitment is done through advertisement in English and Marathi daily newspaper. Candidates are screened by the selection committee and recruitment process is completed. Selection process are being carried out according to the norms of affiliating university. Minimum eligibility of the post i.e. NET/SET Qualified candidates are called for appearing interview and Reservation policy are strictly followed

Non-grant teachers are appointed by the parent society in the beginning of the Academic year. Candidate are screened by going through their bio-data and necessary qualifications he or she possess. They are called for an interview by a panel consisting of management personnel, principal and Head of concerned departments.

6.3.8 Industry Interaction / Collaboration

Industrial visits are undertaken by students and faculty to enhance their practical knowledge of the subject.

The boarder students are taken for visits to defence establishments like artillery centre Deolali, NDA Khadakvasla in Pune and Armoured corps centre in Ahmednagar.

Nashik Cricket academy, Nashik Dist. Badminton association and all other Sports association are in collaboration with our college.

6.3.9 Admission of Students

Admissions process conducted according to the norms of the affiliating university. Admissions are given strictly on merit basis and reservation policies of the government are also followed.

6.4 Welfare schemes for

Teaching	Loan facility is provided through co-operative society of our parent organisation. P.F and gratuity is given Contributory P.F is given to non-grant teachers
Non teaching	Best employee award is given to an employee from each unit (granted, N.G) Loan facility is provided through co-operative society of our parent organisation Uniform is provided by the college to the non-teaching staff
Students	Group insurance facility is provided for students. Canteen facility is provided in the campus. Meritorious students and sports men and women are felicitated during annual social gathering and other functions.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	No		Yes	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

For the effective implementation and execution of the university examination the affiliated university has made the following reforms:

1. Appointment of Examiners, Paper Setters, Moderators, Practical Examiners, Flying Squads, Senior Supervisors etc. are made through online mode by the university.
2. All the reports (Pre-filled Examination Forms, Online Inward Report for Examination, online Blank Mark-list, Hall Ticket, Students name list, student seat summary etc.) are made online to the college by providing user login.
3. Issue of Online Question Papers at college for Arts, Commerce and Science by the affiliated university during the examination..
4. The college has developed a assessment process is carried out by conducting written tests, seminars, projects, MCQ tests, assignments, debates, group discussion, oral etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

1. The Alumni of the college are invited for guest lectures, as Chief Guest for Annual Functions
2. The alumni of the college have also presented a rolling trophy to be presented to the best boarder student.
3. Alumni also help in the employment of current students.

6.12 Activities and support from the Parent – Teacher Association

1. Parents of day scholar and border student give oral feedback for the effective and smooth implementation of policy drawn by the college.

6.13 Development programmes for support staff

The support staffs were sent to the training for the various administrative process to the different colleges. Such training programmes were organised by the affiliated university. Mr. Harshwardhan Patil, Clerical staff completed one day training in NSS on 2nd Dec. 2011 and one day training on 1st March 2012 in CAS Programme in Pune University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation activities are carried out to enhance aesthetic value of the campus.
2. Green vegetation, lawns and medicinal plants are maintained.
3. Regular cleaning and maintenance is carried out by the menial staff.
4. Dustbin are kept inside and outside of college building to keep solid waste.
5. Water and electricity are being used judiciously
6. Solar heaters are used in Boys and girls hostel to reduce the consumption of electricity.
7. Solid waste and left over food materials of mess are collected and compost is prepared traditionally.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

a) On the occasion of the platinum jubilee of C.H.M.E. Society elaborate visits were organised to various forts of Shivaji Maharaj in Maharashtra. Our faculty and students participated in large number. NCC cadets of Naval Wing and NCC officer sailed from Ratnagiri to Sindhudurg via Malwan by Sea route. It gave first hand information about the historical forts and additional information about Shivaji maharaj.

b) 55 students enrolled their name in a special Career Guidance & Competitive Exam. Cell. Awareness on different MPSC & UPSC exams were discussed and interactive sessions were conducted throughout the year. Students got the opportunity to interact with many subject experts & resource person on the relevant topics.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<ul style="list-style-type: none">• Online admission process is proposed for transparency• To enhance infrastructure facilities for students and staff• To implement complete LAN network and enhance ICT facilities• To organize students centric seminars and workshops• To impart soft skill training for Final year students• To encourage faculty members to attend and present papers in seminars and conferences	<ul style="list-style-type: none">• The online admission process is still under consideration.• NCC office and Parent lounge were constructed in the vicinity of College building• Seminars, Workshops and guest lectures were conducted by various departments• Soft skill training was imparted to two batches of T.Y students to enhance their employability• Around 4 faculties attended workshops. 9 faculties attended state level seminar. 1 faculty member attended national level seminar 4 faculties presented papers. 2 faculty members attended and 3 faculty members presented papers in international level seminars.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Military Training and different co-curricular and extra-curricular activities to enhance holistic personality development of the student.
2. Various ranks are awarded to boarder students. Roles and responsibilities are assigned as per the ranks.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental Awareness Course is taught at S.Y. Level and students do small project under the curriculum
2. To create awareness about the “Sustainable Energy” a State Level Seminar on “**Shashvat Urja**” was organised in collaboration with Dr. Moonje Institute of Management and Vijnana Bharati, Pune.
3. Five faculty members presented papers on different topics of environment & sustainable development in various national seminars
4. Plantation and cleaning activities carried out in the college campus on regular basis
5. Water and energy are used judiciously in the college building
6. Solid waste and leaf litter are being treated in traditional method for getting compost.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

1. Along with regular academic activities “Military Training and Personality Development” activities has been carried out on priority.
2. Defence and Strategic Studies is one of the academic subject taught in the Arts, Commerce and Science faculties under the Pune University. The said subject is taught at B.Sc & at M.Sc level only in our college under Pune university.
3. A large enough land is owned by parent society for expansion.
4. The activities of NCC, NSS and sports are excellent. The NCC Naval unit of our college carried out sailing expedition from Ratnagiri to Malwan to Sindhudurg by Arabian sea route on 11th and 12th Dec.2011.
5. Student centric programmes are carried out frequently to enhance their holistic personality

Weakness:

1. Smart class rooms are to be prepared
2. Additional space for Library and laboratories are needed

Challenges:

1. To strengthen research culture & consultancy
2. To enhance employability skills by imparting various effective skilled base training.

Opportunities:

1. To become a premier preparatory institute for competitive examination.
2. To emerge as a Research Centre in Defence and Strategic Studies

8. Plans of institution for next year

1. To implement online admission process in all Under Graduate programmes.
2. To enhance infrastructure facilities for students and staff.
3. To implement complete LAN network and enhance ICT facilities.
4. To organise a two day State Level Seminar on Basic Training on Disaster Management”, under cluster three colleges of Nashik District (Student Centric Programme)
5. To organise a State, National Level Seminar and Workshops on various pertaining subjects.
6. To arrange guest lecturers in various departments in their respective subjects.
7. To arrange a field visit to Jammu and Kashmir, to study the geo-strategic significance of the J and K.

Name: Dr. Prasanna P.Sethy

Name: Dr. (Mrs) S.H. Kochargaonkar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

