

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

July 1, 2012-June 30, 2013

### I. Details of the Institution

1.1 Name of the Institution

Bhonsala Military College

1.2 Address Line 1

Rambhoomi, Dr.Moonje Path,

Address Line 2

Nashik

City/Town

Nashik

State

Maharashtra

Pin Code

422005

Institution e-mail address

bmcoffice@yahoo.co.in

Contact Nos.

0253-2309610, 2309612, 2309613

Name of the Head of the Institution:

Dr. (Mrs.) S.H.Kochargaonkar

Tel. No. with STD Code:

0253-2309610,12,13

Mobile:

9890176063

Name of the IQAC Co-ordinator:

Dr.P.P.Sethy

Mobile:

9881063450

IQAC e-mail address:

sethyprasanna@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11237

OR

1.4 NAAC Executive Committee No. & Date:

EC/57/RAR/51

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.bmc.bhonsala.in

Web-link of the AQAR:

<http://bmc.bhonsala.in/aqar/aqar-2012-13.pdf>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	83.50	May 2004	May 2009
2	2 <sup>nd</sup> Cycle	B	2.77	Nov.2011	Nov.2016
3	3 <sup>rd</sup> Cycle	--	--	-	-
4	4 <sup>th</sup> Cycle	--	--	-	-

1.7 Date of Establishment of IQAC :

11/11/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i) AQAR 2011-12 ( on 9.4.2017)

### 1.9 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College

Yes  No

Autonomous college of UGC

Yes  No

Regulatory Agency approved Institution

Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education        Men        Women      
    Urban                        Rural        Tribal      
 Financial Status            Grant-in-aid        UGC 2(f)        UGC 12B      
    Grant-in-aid + Self Financing        Totally Self-financing   

**1.10 Type of Faculty/Programme**

Arts        Science        Commerce        Law        PEI (Phys Edu)      
 TEI (Edu)        Engineering        Health Science        Management      
 Others (Specify)    

Military Training as a special training programme for residential students.

**1.11 Name of the Affiliating University (for the Colleges)**

University of Pune.

**1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

**Autonomy by State/Central Govt. / University**

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (Specify)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

Faculty

02

Non-Teaching Staff

01

Students

01

Alumni

01

Others

02

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Rs.2,70,000

2.13 Seminars and Conferences (only quality related) : NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

02

(ii) Themes

1. One day state level seminar organised by the dept. of Psychology on “**Gerontology**” on **26.2.2013**.
2. A two day state level seminar on “**Applications of Swami Vivekananda’s Principles and Practices** for youth Development organised by the dept. of Psychology on 8<sup>th</sup> and 9<sup>th</sup> March 2013.
3. One day workshop on “**Authentic Happiness**” conducted by the dept. of Psychology on 10<sup>th</sup> Oct. 2012
4. One day workshop on “**Personality Development of Girls**” organised by SWO on 15.02 2013.

## 2.14 Significant Activities and contributions made by IQAC

- Academic Calendar was prepared at the beginning of the academic year.
- A time table committee constituted by the Principal prepares the time table on the basis of academic calendar.
- Lesson Plan of each Term/Semester was prepared by the faculty. The IQAC plays the role of facilitator.
- Feedback was collected from students.
- IQAC encouraged staff to attend seminar and conferences to update their knowledge.
- Annual Self Assessment form in PBAS format was circulated among all the faculty members. API score was calculated for each faculty member. Priority was given to those faculty members whose promotion was due.
- Proposals were sent to BCUD Pune for conducting seminars and workshops and for procurement of sports equipments.
- Field visits of various academic activities were planned.
- IQAC helps to prepare Annual report for parent body, BCUD, SPPU, and AISHE, New Delhi.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Recommendation was made for Online admission process for transparency</li> <li>• It was recommended to enhance infrastructure facilities for students and staff</li> <li>• Faculty members were encouraged to attend and present papers in seminars and conferences</li> <li>• Heads of the departments are encouraged to arrange field visits for the students to enhance their practical knowledge.</li> </ul>	<ul style="list-style-type: none"> <li>• Online admission process was implemented successfully for all U.G. &amp; P.G courses.</li> <li>• The parent Society took cognizance of the recommendations for infrastructural facilities</li> <li>• Around 4 teachers attended workshops and 1 faculty presented a paper. 8 teachers attended state level seminar. 7 teachers presented papers &amp; 3 teachers attended in national level seminar. 1 teacher presented papers in international level seminar.</li> <li>• About 9 field visits were conducted by various departments.</li> </ul>

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Management has taken due cognizance of the recommendations made by IQAC. Many of the recommendations were considered for implementation.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	NIL	NIL	NIL	NIL
PG	06	-	-	-
UG	05	-	-	-
PG Diploma	NIL	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>
Interdisciplinary	**			
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	0
Annual	02

##### 1.3 Feedback from stakeholders\* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revised syllabus at FY level in 2013 pattern is implemented in 2013-14 academic year. BOS members and senior faculty members actively participated to design the syllabus in respective subjects. Many applied components , environmental awareness and soft skills component are incorporated in the revised svllabus.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

NIL

**Criterion – II****2. Teaching, Learning and Evaluation****2.1 Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
31	11	19	01	00

**2.2 No. of permanent faculty with Ph.D.**

12

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	02	19	00	01	00	00	00	31	02

**2.4 No. of Guest and Visiting faculty and Temporary faculty**

03

09

18

**2.5 Faculty participation in conferences and symposia:**

No. of Faculty	International level	National level	State level
Attended	03	19	19
Presented papers	03	12	01
Resource Persons	00	00	02

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

- Interactive teaching and learning through small project writing
- Classroom seminars, question answer sessions, group discussions
- Field visits and industrial tours are organised
- Power point presentations and other ICT technology are used
- Surprise Tests to motivate the students for regular study

**2.7 Total No. of actual teaching days**

203

during this academic year

**2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

College rigidly follows all the reforms carried out by the affiliating university. At present on line question papers are received 30 minutes before the commencement of the Univ. Exam. Answer paper assessment is carried out in CAP. F.Y.CAP is conducted at College level and for all other classes the affiliating University decides the place of CAP. CAP work is completed at stipulated time.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

01

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05

**2.10 Average percentage of attendance of students**

75 %

**2.11 Course/Programme wise distribution of pass percentage :**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBA	72	1.38	20.83	19.44	2.77	44.44
TYBCOM	182	3.29	23.07	40.65	1.64	73.62
TYBSC	27	25.92	22.22	3.70	00	51.85
TYBSC comp	36	27.77	19.44	22.22	2.77	47.22
TYBBA	12	00	33.33	27.77	00	75.00
M.Com – II	13	00	61.53	23.07	00	84.61
M.A.Psychology – II	11	00	63.33	27.27	00	90.90
MSC Computer Science-II	30	3.33	53.33	26.66	00	83.33
M.A. Defence-II	1	00	00	100	00	00
M.SC Defence-II	00	00	00	00	00	00
M.A.M.C.J-II	00	00	00	00	00	00

**2.12.How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- 1.IQAC prepares academic calendar in the beginning of the year.
2. It keeps track of the academic activities and execution of academic calendar by way of maintaining records and reports of student's attendance, class room activities, seminars, guest lectures at department levels, etc.
3. Lesson plan formats are distributed to the faculty members which are duly filled by them and submitted to the IQAC. Thereafter the Principal ensures the execution of the lesson plan in available teaching days.
- 4.IQAC encourage teachers to use different methodology of teaching to enhance the quality in teaching learning process.
5. IQAC encourage teachers to use ICT facilities during teaching learning process.
6. IQAC helps in arranging guest lectures on various relevant subjects for the student fraternity.
7. Helps to Coordinate different activities pertaining to the teaching and learning programme.
8. Result analysis is done by the IQAC and communicated to Principal, Management and Head of the Departments for necessary action.
9. Feedback forms are distributed to students. Duly filled forms are analysed and the result is submitted it to the HOD and Principal for further action.
10. IQAC organizes popular lectures to give information about various quality parameters of higher



education.

13.IQAC motivates teachers to attend refresher courses , orientation courses and other short term winter / summer courses to enhance and update academic knowledge.

14.The documents and records of IQAC is made available to all the concerned as and when needed.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	03
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08			
Technical Staff	04			

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A separate research committee has been established by the Principal to look after the research activities in the college.
- IQAC department motivates the faculty and students to pursue research activity in the college.
- Young faculty members are encouraged to pursue Ph.D.
- Staff members are also encouraged to present their research articles in various seminars and conferences. It also encourages the faculties to publish the articles in national and international journals.
- 

#### 3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01		
Outlay in Rs. Lakhs	-	75,000/-		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	04	00
Non-Peer Review Journals	00	00	00
e-Journals	01	00	00
Conference proceedings	02	03	02

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	Two Years	NAAC	75000/-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**3.9 For colleges** Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	00	00	02	01	01
Sponsoring agencies	NA	NA	BCUD	SWO	CHME

**3.12 No. of faculty served as experts, chairpersons or resource person**

**3.13 No. of collaborations**  International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs: One Lakh**

From Funding agency  From Management of University/College   
Total

**3.16 No. of patents received this year**

: NIL

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

**3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year**

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

**3.18 No. of faculty from the Institution  
who are Ph. D. Guides**   
**and students registered under them**

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level   
National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level   
National level  International level

**3.24 No. of Awards won in NCC:**

University level  State level   
National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Hindi Divas** was celebrated on **11.9.2012** in order to spread awareness the importance of national language.
- A guest lecture was organised on 29<sup>th</sup> August 2012 by **Mr. Sanjay Tayde, NGO** of Divine Green Revolution, Bangalore on the topic **Rain Water Harvesting**.
- The College celebrated **150<sup>th</sup> Birth Anniversary of Swami Vivekananda**. Various activities like PPT presentation, poster competition etc are conducted.
- A **grand route march** was organised by CHME Society in Nasik city to commemorate the birth anniversary of Swamiji. NCC Cadets, students and faculty participated enthusiastically.
- Plantation drive, Blood Donation Camp, AIDS awareness rally, cleanliness drive were organised by the college. Most of the NCC cadets and NSS volunteers actively participated.\
- Various social awareness campaigns and developmental work were organised for the villagers of Nirgude near Harsul during NSS annual camp.
- A guest lecture was organised on Importance of exercise and diet health week.
- NSS students participated as volunteers to help the district police to control the crowd.
- A poster competition was organised by the NSS unit on the theme **“Pollution of Godavari River”**.
- The NSS annual camp was organised in Nirgude village. A total of 65 students participated in the camp. Cleaning of the village, check bunds for conserving water, medical check ups and guest lectures on socially relevant topics are conducted.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in acre	165			165
Class rooms	30	30		30
Laboratories	09	00		09
Seminar Halls	02	00		02
No. of important equipment purchased ( $\geq$ 1.0 lakh) during the current year.	33,333	1 LCD Projector		LCD Projector
Value of the equipment purchased during the year (Rs. in Lakhs)	-	127719		127719
Others		3400		3400

#### 4.2 Computerization of administration and library

Vriddhi software recommended by SPPU is used for administration and automation of the library is in process.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	10775	947590	440	60217	11215	1007807
Reference Books	10216	2714270	76	25222	10292	2739492
e-Books	N-list	5000	Continued		N-list	5000
Journals	17	22190	11		28	30510
e-Journals	N-list	5000	Continued		N-list	5000
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	73	31641	00	00	73	31641
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	165	110	12			09	14	09
Added	00	01				01	00	00
Total	165	111		12		10	14	09

#### **4.5 Computer, Internet access, training to teachers and students and any other programme for technology**

##### **Up gradation (Networking, e-Governance etc.)**

Internet access is provided in the computer laboratories, library, office and various departments of the college. Students and staff are also provided access to the Network Resource Centre where they surf the internet for their academic purposes like assignments, projects, seminars, paper presentations, thesis etc.

#### **4.6 Amount spent on maintenance in lakhs :**

i) ICT	191720
ii) Campus Infrastructure and facilities	55461
iii) Equipments	127719
iv) Others	3400
<b>Total :</b>	<b>378300</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC ensures that information related to student support services should reach to each student through college website, notices and sms/email services.

#### 5.2 Efforts made by the institution for tracking the progression

1. Taking feedback from the Alumni
2. Counselling is done to assist students to pursue higher studies after graduation in or other colleges
3. Placement record is maintained by placement cell

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1214	153	0	0

(b) No. of students outside the state

06

(c) No. of international students

0

No	%
763	55.82

Men

Women

No	%
604	44.18

General	SC	ST	Other Backward Classes - 2011-12	Physically Challenged	Total	General	SC	ST	Other Backward Classes - 2011-12	Physically Challenged	Total		
1227	39	32	33	11	00	1342	1015	89	47	180	36	00	1367

Demand ratio 1:1

Dropout U.G = 0.13 P.G = 0.14

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The faculty members of the college guide the students in their preparations for MPSC/UPSC, NET/SET and other competitive examinations. Sufficient books and magazines are available in the library for the preparation of competitive examinations.

No. of students beneficiaries

01

#### 5.5 No. of students qualified in these examinations

NET	01	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	



## 5.6 Details of student counselling and career guidance

The department of psychology conducts counselling and career aptitude test to boarder students in order to ascertain the inclination of students with respect to their career.

No. of students benefitted

153

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	45	16	

## 5.8 Details of gender sensitization programmes

1. One day workshop on personality development for girls was organised. 65 students participated.
2. 120 girls participated in Summer Military Training Camps.
3. 162 girls participated in personality development course.
4. College provides same military training to boys as well as girls.
5. Along with boys, girls are also awarded ranks for internal administration of M.T. and Hostel activities.
6. Equal exposure is given to boys and girls in all the activities conducted by the college.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount/Rs.
Financial support from institution		
Financial support from government	569	24,33,325
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_Nil\_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

**Vision:** Bhonsala Military College is a pioneering institution which promotes academics with a perfect blend of military values in a caring, value based environment, which encourages students to be energetic, purposeful, creative, service oriented, responsible, dignified and integrated citizens to make notable contribution to the armed forces and civil services.

**Mission:** With learning as its central mission, Bhonsala Military College responds to the needs of diverse students' community by offering high quality, affordable, and accessible learning opportunities for all round development of mental, physical and spiritual faculties through inculcation of strong value system culminating into National Development

#### **6.2 Does the Institution has a Management Information System**

- The college has installed *vridhhi* software which has an admission module, library module, examination module, accounts and payroll module. Hostel data is also managed in the software.
- The data is centralised and available on the central server.
- Reports can be generated whenever necessary for all the modules.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

- The curriculum design and development is done by the affiliating university. Faculty and BOS members from our college participated and contributed for the same. More applied components have been recommended to incorporate in the revised syllabus of F.Y. which shall be implemented in 2013-14 Academic year.

##### **6.3.2 Teaching and Learning**

- Lesson plan is prepared by the faculty which is executed throughout the year on the basis of academic calendar after approval of the Principal. Maximum days in the year are assigned for teaching learning programmes in the calendar. The execution of teaching learning programme is done by the Principal through IQAC co-ordinator and Head of Departments.

##### **6.3.3 Examination and Evaluation**

The norms of affiliating university are strictly followed for examination and evaluation. University examinations are conducted according to the schedule of the University. Principal, CEO and examination committee members execute all internal and external examinations conducted in the college. The CAP of F.Y is conducted at college level and CAP of S.Y and T.Y is conducted at the CAP centre decided by the Pune University. Our faculty members participate in CAP programmes by taking prior permission from the principal of the college.

#### **6.3.4 Research and Development**

A research committee has been constituted by the Principal which looks after all research activities in the college. The research projects also carried out by the students during the final year are guided by the concerned faculty members. A special research competition i.e Avishakar is conducted by the BCUD of Pune University every year. Our students are encouraged to participate in the same. **Four** articles of staff members were published in national journals and **one** article was published in international journal. **Three** articles were published in proceedings of national conference and two in international conference. **One** article was published in international e-journals.

#### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

The college library purchased 516 books worth Rs. 85439.

Computers and equipments worth Rs. 319439 was purchased

#### **6.3.6 Human Resource Management**

Self appraisal of staff members in PBAS format is taken from the faculty members for assessing their performance.

Principal and head of the department observe the lecture of newly recruited teachers. Feedback and suggestions are given for further improvement if any.

The college principal and management encourages teachers to attend faculty improvement programmes, orientation, refresher courses, seminar/conferences and workshops.

Training is also imparted to non-teaching staff members to enhance their efficiency and capability.

#### **6.3.7 Faculty and Staff recruitment**

Staff recruitment is done through advertisement in English and Marathi daily newspaper. Candidates are screened by the selection committee and recruitment process is completed.

Non-grant teachers are appointed the parent society and after an interview by a panel consisting of management personnel, principal and Head of concerned departments.

#### **6.3.8 Industry Interaction / Collaboration**

Industrial visits are undertaken by students and faculty to enhance their practical knowledge of the subject.

The boarder students are taken for visits to defence establishments like Artillery centre Deolali, NDA Khadakvasla in Pune and Armoured corps centre in Ahmednagar.

Many sports association of Nashik district are in collaboration with our sports department. Other organisation like Globaltech solution, BITS, Shri Guruji Rugnalaya, Banker Industrial security, Patheya Consultancy services, Thane are in collaboration with us in different field.

### 6.3.9 Admission of Students

Admissions process conducted according to the norms of the affiliating university. Online admission process has been in P.G and will be conducted for U.G in the next year. Admissions are given strictly on merit basis and reservations policies of the government is also followed.

### 6.4 Welfare schemes for

Teaching	Loan facility is provided through co-operative society of our parent organisation. P.F and gratuity is given Contributory P.F is given to non-grant teachers
Non teaching	Best employee award is given to an employee from each unit (granted, N.G) Loan facility is provided through co-operative society of our parent organisation Uniform is provided by the college to the non-teaching staff
Students	Group insurance facility is provided for students. Canteen facility is provided in the campus. Meritorious students and sports men and women are felicitated during annual social gathering and other functions.

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		Yes	
Administrative	no		Yes	

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

For the effective implementation and execution of the university examination the affiliated university has made the following reforms:

1. Appointment of Examiners, Paper Setters, Moderators, Practical Examiners, Flying Squads, Senior Supervisors etc. are made through online mode by the university.
2. All the reports (Pre-filled Examination Forms, Online Inward Report for Examination, online Blank Mark-list, Hall Ticket, Students name list, student seat summary etc.) are made online to the college by providing user login.
3. Issue of Online Question Papers at college for Arts, Commerce and Science by the affiliated university during the examination..
4. The college has developed a assessment process is carried out by conducting written tests, seminars, projects, MCQ tests, assignments, debates, group discussion, oral etc.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

NIL

**6.11 Activities and support from the Alumni Association**

1. The Alumni of the college are invited for guest lectures, as Chief Guest for Annual Functions
2. The alumni of the college have also presented a rolling trophy to be presented to the best boarder student.
3. Alumni also help in the employment of current students.

**6.12 Activities and support from the Parent – Teacher Association**

1. Parents of day scholar and border student give oral feedback for the effective and smooth implementation of policy drawn by the college.

**6.13 Development programmes for support staff**

The support staffs were sent to the training for the various administrative process to the different colleges. Such training programmes were organised by the affiliated university.

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

1. Tree plantation activities are carried out to enhance aesthetic value of the campus.
2. Green vegetation, lawns and medicinal plants are maintained.
3. Regular cleaning and maintenance is carried out by the menial staff.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Online admission was introduced for the P.G courses.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<ul style="list-style-type: none"><li>• Online admission process is proposed for transparency</li><li>• To enhance infrastructure facilities for students and staff</li><li>• To implement complete LAN network and enhance ICT facilities</li><li>• To organize students centric seminars and workshops</li><li>• To impart soft skill training for Final year students</li><li>• To encourage faculty members to attend and present papers in seminars and conferences</li></ul>	<ul style="list-style-type: none"><li>• Online admission process carried out successfully for P.G</li><li>• Seminars, Workshops and guest lectures were conducted by various departments</li><li>• Soft skill training was imparted to two batches of T.Y students to enhance their employability</li><li>• Around 9 faculties attended workshops. 4 faculties attended and one teacher presented paper at state level seminar. 11 faculties presented papers in national level seminar. 4 faculties presented papers in international level seminar.</li></ul>

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Military Training and different co-curricular and extra-curricular activities to enhance holistic personality development of the student.
2. Placement cell for the students

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental Awareness Course is taught at S.Y. Level and students do small project under the curriculum
2. To create awareness about the “Sustainable Energy” a State Level Seminar on “**Shashvat Urja**” was organised in collaboration with Dr. Moonje Institute of Management and Vijnana Bharati, Pune.
3. Five faculty members presented papers on different topics of environment & sustainable development in various national seminars
4. Plantation and cleaning activities carried out in the college campus
5. Water and energy are used judiciously in the college building
6. Solid waste and leaf litter are being treated in traditional method for getting compost

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:**

1. Along with regular academic activities "Military Training and Personality Development" activities has been carried out on priority.
2. Defence and Strategic Studies is one of the academic subject taught in the Arts, Commerce and Science faculties under the Pune University. This is one of college under the university among other four colleges.
3. A large enough land is owned by parent society for expansion.
4. The activities of NCC, NSS and sports are excellent
5. Student centric programmes are carried out frequently to enhance their holistic personality

**Weakness:**

1. Unavailability of smart class rooms.
2. Research culture is to be strengthened.

**Challenges:**

1. To strengthen research culture & consultancy
2. To enhance employability skills by imparting various effective skilled base training.

**Opportunities:**

1. To become a premier preparatory institute for competitive examination.
2. To emerge as a Research Centre in Defence and Strategic Studies

**8. Plans of institution for next year**

1. To implement online admission process in all Under Graduate programmes.
2. To enhance infrastructure facilities for students and staff.
3. To implement complete LAN network and enhance ICT facilities.
4. To organise a two day State Level Seminar on Basic Training on Disaster Management", under cluster three colleges of Nashik District (Student Centric Programme)
5. To organise a State, National Level Seminar and Workshops on various pertaining subjects.
6. To arrange guest lecturers in various departments in their respective subjects.
7. To arrange a field visit to Jammu and Kashmir, to study the geo-strategic significance of the J and K.

Name: Dr. Prasanna P.Sethy

Name: Dr. (Mrs) S.H. Kochargaonkar

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Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC

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