

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

## Part – A

AQAR for the year (*for example 2013-14*)

July 1, 2017-June 30, 2018

### I. Details of the Institution

1.1 Name of the Institution

Bhonsala Military College

1.2 Address Line 1

Rambhoomi, Dr.Moonje Path,

Address Line 2

Nashik

City/Town

Nashik

State

Maharashtra

Pin Code

422005

Institution e-mail address

bmcoffice@yahoo.co.in

Contact Nos.

0253-2309610, 2309612, 2309613

Name of the Head of the Institution:

Dr.(Mrs.) S.H.Kochargaonkar

Tel. No. with STD Code:

0253-2309610,12,13

Mobile:

9890176063

Name of the IQAC Co-ordinator:

Dr.P.P.Sethy

Mobile:

9881063450

IQAC e-mail address:

sethyprasanna@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11237

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.bmc.bhonsala.in

Web-link of the AQAR:

http://bmc.bhonsala.in/aqar/aqar-2017-18.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	83.50	May 2004	May 2009
2	2 <sup>nd</sup> Cycle	B	2.77	Nov.2011	Nov.2016
3	3 <sup>rd</sup> Cycle	B++	2.93	Sept. 2017	
4	4 <sup>th</sup> Cycle	--	--		

1.7 Date of Establishment of IQAC : DD/MM/YYYY

11/11/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2011-12 ( on 28-09-2012)

1.9 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College

Yes  No

Autonomous college of UGC      Yes       No

Regulatory Agency approved Institution      Yes       No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education       Men       Women

Urban       Rural       Tribal

Financial Status      Grant-in-aid       UGC 2(f)       UGC 12B

Grant-in-aid + Self Financing       Totally Self-financing

#### 1.10 Type of Faculty/Programme

Arts       Science       Commerce       Law       PEI (Phys Edu)

TEI (Edu)       Engineering       Health Science       Management

Others (Specify)

.Military Training as a special training programme for residential students.

#### 1.11 Name of the Affiliating University (*for the Colleges*)

SPPU (Formerly - University of Pune.)

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

Faculty

02

Non-Teaching Staff

01

Students

01

Alumni

01

Others

02

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) : NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

1

(ii) Themes

Informative and interactive session with newly recruited staff regarding API score in PBAS format was held

## 2.14 Significant Activities and contributions made by IQAC

- Academic Calendar was prepared at the beginning of the academic year in consultation with the Head of Departments and OS and is approved by the Principal.
- A time table committee constituted by the Principal prepares the time table on the basis of academic calendar.
- Lesson Plan of each Term/Semester was prepared by the faculty. The IQAC plays a supporting role.
- Feedback was collected from students related to curriculum and teachers performance.
- IQAC encouraged staff to attend seminars and conferences to update their knowledge. IQAC encouraged Head of Departments to organize study tour, field visits and industrial visits.
- Annual Self Assessment form in PBAS format was circulated among all the faculty members. API score was calculated for each faculty member. Priority was given to those faculty members whose promotion was due.
- Proposals were sent to BCUD Pune for conducting seminars and workshops and for procurement of equipments.
- Field visits of various academic activities were planned.
- IQAC helps to prepare Annual report for parent body, BCUD, SPPU, and higher education, New Delhi.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• To prepare and plan for NAAC peer team visit.</li> <li>• It was recommended to enhance infrastructure facilities for students and staff</li> <li>• Faculty members were encouraged to attend and present papers in seminars and conferences.</li> <li>• All the HODs were encouraged to arrange study tours.</li> <li>• It was suggested to introduce value added courses in the departments.</li> </ul>	<ul style="list-style-type: none"> <li>• IQAC compiled and updated data for the reaccreditation of all academic departments and administrative units.</li> <li>• The parent Society took cognizance of the recommendations enhancement of infrastructural facilities. Library, Physics lab and college office were shifted to new locations and renovated.</li> <li>• Around 6 teachers attended workshops. 6 teachers attended state level seminars and one teacher presented poster at state level. 5 teachers attended national level seminars and all of them presented papers. 3 teachers attended international conference, one teacher presented a paper and another presented a poster.</li> <li>• Three departments viz; Psychology, Botany and History introduced value added certificate courses.</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.



2.15 Whether the AQAR was placed in statutory body Yes No

Management  Syndicate  Any other body

Provide the details of the action taken

Management has taken due cognizance of the recommendations made by IQAC and infrastructural renovations were made on priority basis. Value added courses were introduced in three departments.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	NIL	NIL	NIL	NIL
PG	06	-	-	-
UG	05	-	-	-
PG Diploma	NIL	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	3	-	-
<b>Total</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>
Interdisciplinary	**			
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes		
Semester	09		
Trimester	0		
Annual	02		

1.3 Feedback from stakeholders\* Alumni Parents Employers Students  
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	10	17	01	00

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

02

30

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	05	06
Presented papers	02	05	01
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Interactive teaching and learning through small project writing
- Classroom seminars, question answer sessions, group discussions
- Field visits and industrial tours
- Power point presentations
- Surprise Tests

2.7 Total No. of actual teaching days

201

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

College rigidly follows all the reforms carried out by the affiliating university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development

--	--	--
----	----	----

2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBA	71	1.40	11.26	18.30	1.40	32.30
TYBCOM	166	3.01	13.25	30.12	3.61	50
TYBSC	39	20.51	30.76	2.56	0	53.84
TYBSC comp	6	16.66	16.66	0	0	33.33
TYBBA	21	0	33.33	42.85	0	76.19
M.Com – II	38	10.52	60.52	15.78	0	86.84
M.A.Psychology – II	10	10	50	30	0	90
MSC Computer Science	26	0	19.23	50	0	69.23
M.A. Defence	7	0	71.42	14.28	14.28	100
M.SC Defence	1	0	0	100	0	100
M.A.M.C.J	NIL	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC prepares academic calendar in the beginning of the year in consultation with Head of Departments and administrative head and gets it approved from the Principal
2. It keeps track of the academic activities and execution of academic calendar by way of maintaining records and reports of student's attendance, class room activities, seminars, guest lectures at department levels, etc.
3. Lesson plan formats are distributed to the faculty members that are duly filled by them and submitted to the IQAC. Thereafter the Principal ensures the execution of the lesson plan in available teaching days.
4. IQAC encourages teachers to use different methodology of teaching to enhance the quality in teaching learning process.
5. IQAC encourages teachers to use ICT facilities during teaching learning process.
6. IQAC helps in arranging guest lectures on various relevant subjects for the student fraternity.
7. Helps to coordinate different activities pertaining to the teaching and learning programme.
8. Statistical data of the annual examination result is compiled by the IQAC and communicated to Principal, Management and Head of the Departments for necessary action.
9. Feedback forms are distributed to students. Duly filled forms are analysed and the result is submitted it to the HOD and Principal for further action.
10. IQAC organizes popular lectures to give information about various quality parameters of higher education.



13. IQAC motivates teachers to attend refresher courses, orientation courses and other short term winter / summer courses to enhance and update academic knowledge.
14. The documents and records of IQAC are made available to all the concerned as and when needed.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	01
Others	NIL

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	49	07	00	00
Technical Staff	04	01	00	00

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A separate research committee has been established by the Principal to look after the research activities in the college.
- IQAC department motivates the faculty and students to pursue research activity in the college.
- Young faculty members are encouraged to pursue Ph.D.
- Staff members are also encouraged to present their research articles in various seminars and conferences. It also encourages the faculties to publish the articles in national and international journals.

#### 3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	-	-
Outlay in Rs. Lakhs	-	1,90,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	5	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	4	1	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01	-	01	01
Sponsoring agencies	BCUD	Parent Society	-	BCUD	College

3.12 No. of faculty served as experts, chairpersons or resource persons

01

3.13 No. of collaborations

International NIL

National NIL

Any other 02

3.14 No. of linkages created during this year

NIL

3.15 Total budget for research for current year in lakhs: One Lakh

From Funding agency 00

From Management of University/College 100000/-

Total

100000/-

3.16 No. of patents received this year

: NIL

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	01	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

06

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL

SRF NIL

Project Fellows NIL

Any other NIL

3.21 No. of students Participated in NSS events:

University level NIL State level NIL

National level NIL International level NIL

3.22 No. of students participated in NCC events:

University level 11 State level 12

National level 18 International level 00

3.23 No. of Awards won in NSS:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.24 No. of Awards won in NCC:

University level	08	State level	11
National level	NIL	International level	NIL

3.25 No. of Extension activities organized

University forum	00	College forum	08		
NCC	02	NSS	05	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International drug abuse day observed on 26<sup>th</sup> June 2017 by organizing a guest lecture of Dr. Abhay Shukla from Shri Guruji Rugnalaya, Nashik, for all hostel students.
- Tree plantation was carried out in campus of girl's hostel on 19<sup>th</sup> July 2017.
- A cleanliness drive was carried out in campus on 14<sup>th</sup> August & 22 Sept. 2017.
- A street play was organized by the college students for awareness of physical fitness & mental health through sports & ground activity, on 1<sup>st</sup> Sept. 2017
- On 3<sup>rd</sup> October 8 students actively participated in Nashik district youth festival selection at KTHM college in different events like Quiz, Debate, Dance, Rangoli, Elocution, Cartooning. Our students were selected to participate in SPPU level competition.
- 5 students participated in SPPU level youth festival selection on 7<sup>th</sup> & 8<sup>th</sup> October 2017
- Dr. APJ Abdul Kalam birth anniversary was celebrated on 14<sup>th</sup> October 2017. Mr. B.R.Gugane (NSS officer) delivered a lecture on the life history of Honorable Abdul Dr. Kalamji, followed by a quiz competition organized by Mr. C.V.Pawar (SDO).
- Late Subashchandra Bose jayanti was celebrated on 23<sup>rd</sup> January 2018. A lecture on "Thoughts of Subashchandra Bose" was delivered by a member of ABVP organization.
- A Personality Development workshop was conducted for the students by SWO. Dr. Shekhar Joshi and Dr. Sameer Limbare spoke on the occasion
- A live video speech by Our Prime Minister On "How to reduce stress while preparation during Examination" was shown on 16<sup>th</sup> Feb. 2018 to the students in the Seminar hall.
- Yoga day was celebrated on 21<sup>st</sup> June 2017.
- 'The NSS Day' was celebrated in the college on 22<sup>nd</sup> September 17. Awareness was created among the NSS and college students about washing the hands on the occasion.
- A cleaning drive was organized on the same day at Navassya Ganapati and in the college premises.
- Another cleaning drive was organized under 'Swachhata Pandharwada' on 14<sup>th</sup> August 2017 in the college premises and at the banks of Godavari River.
- The college NSS unit has actively participated the cleaning drive organized by the NAMAMI GODA foundation.
- 20 NSS volunteers accompanied the Parikrama from Trimbakeshwar to Ramkund on 17<sup>th</sup> and 18 August 2017.
- Famous serial actor Shri Chinamy Udgirkar visited the college where he interacted with the students. The NSS unit has also conducted Oath ceremony to eradicate corruption.
- A street play was arranged by the volunteers on the importance of sports in the month of August.
- "Vachan Prerna Din" was observed on 15<sup>th</sup> Oct. 2017 to mark former President APJ Abdul Kalam's Birth Anniversary in the college where NSS officer delivered a lecture on the topic "The Importance of Reading".

The special winter camp of the college was arranged during 18<sup>th</sup> to 24<sup>th</sup> Dec. 2017. The following activities were successfully completed in the camp.

- a) Small dam construction
  - b) Tree Plantation Programme
  - c) Cleaning drive
  - d) Promotion of Yoga
  - e) Counseling
  - f) Forest conservation
  - g) Various competitions etc.
- The NSS unit actively participated Nirmalvari at Traymbakeshwar on 11<sup>th</sup> and 12<sup>th</sup> Jan. 2018. A total of 50 volunteers created awareness among the Varkaris to use toilets installed by Vanvasi Kalyan Ashram.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in acre	165			165
Class rooms	30	00		30
Laboratories	09	00		09
Seminar Halls	02	00		02
No. of important equipment purchased ( $\geq$ 1.0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

Vridhhi software recommended by SPPU is used for administration and the library has been automated using vridhhi.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	14998	1608886	02	400	15000	1609286
Reference Books	11051	3099473	249	120936	11300	3220409
e-Books	N-List	5750	Continued		N-List	5750
Journals	28	34633	2		30	30245
e-Journals	N-List	5750	Continued		N-List	5750
Digital Database	-	-	-	-	-	-
CD & Video	88	36141	NIL		88	36141

#### 4.4 Technology up gradation (overall)

2017-18

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	168	119	12			11	18	09
Added	02	00		02		00	00	00
Total	170	119		14		11	18	09

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Internet access is provided in the computer laboratories, library, office and various departments of the college. Students and staff are also provided access to the Network Resource Centre where they surf the internet for their academic purposes like assignments, projects, seminars, paper presentations, thesis etc.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

6600

ii) Campus Infrastructure and facilities

-

iii) Equipments

1200

iv) Others

65518

**Total :**

73318

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC ensures that information related to student support services should reach to each student through college website, notices and sms/email services.

#### 5.2 Efforts made by the institution for tracking the progression

1. Taking feedback from the Alumni
2. Counseling is done to assist students to pursue higher studies after graduation in or other colleges
3. Placement record is maintained by placement cell

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1542	150	00	00

(b) No. of students outside the state

06

(c) No. of international students

0

Men	No	%	Women	No	%
	917	54.20		775	45.80

General SC ST Last Year - 2015-17 Physically Aally 1543 General SC STs - 2017-18 Physically 1752  
/NT Challenged /NT Challenged

Demand ratio 1:1

Dropout % = 0.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The faculty members of the college guide the students in their preparations for MPSC/UPSC, NET/SET and other competitive examinations. Sufficient books and magazines are available in the library for the preparation of competitive examinations.

No. of students beneficiaries

175

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counseling and career guidance

The department of psychology conducts counselling and career aptitude test to boarder students in order to ascertain the inclination of students with respect to their career.

No. of students benefitted

125

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

1. 61 girls participated in Summer Military Training Camps.
2. 78 girls participated in personality development course.
3. College provides same military training to boys as well as girls.
4. Along with boys, girls are also awarded ranks for internal administration of M.T. and Hostel activities.
5. Equal exposure is given to boys and girls in all the activities conducted by the college.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount/Rs.
Financial support from institution		
Financial support from government	378	27,79,958
Financial support from other sources		
Number of students who received International/ National recognitions		



### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:** Bhonsala Military College is a pioneering institution which promotes academics with a perfect blend of military values in a caring, value based environment, which encourages students to be energetic, purposeful, creative, service oriented, responsible, dignified and integrated citizens to make notable contribution to the armed forces and civil services.

**Mission:** With learning as its central mission, Bhonsala Military College responds to the needs of diverse students' community by offering high quality, affordable, and accessible learning opportunities for all round development of mental, physical and spiritual faculties through inculcation of strong value system culminating into National Development

#### 6.2 Does the Institution has a Management Information System

- The college has installed *vridddhi* software which has an admission module, library module, examination module, accounts and payroll module. Hostel data is also managed in the software.
- The data is centralised and available on the central server.
- Reports can be generated whenever necessary for all the modules.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The curriculum design and development is done by the affiliating university. Faculty and BOS members from our college participate and contribute for the same.

### 6.3.2 Teaching and Learning

Lesson plan is prepared by the faculty which is executed throughout the year on the basis of academic calendar after approval of the Principal. Maximum days in the year are assigned for teaching learning programmes in the calendar. This year 201 days were utilized for teaching. The execution of teaching learning programme is done by the Principal through IQAC co-ordinator and Head of Departments.

### 6.3.3 Examination and Evaluation

The norms of affiliating university are strictly followed for examination and evaluation. University examinations are conducted according to the schedule of the University. Principal, CEO and examination committee members execute all internal and external examinations conducted in the college. The CAP of F.Y is conducted at college level and CAP of S.Y and T.Y is conducted at the CAP centre decided by the Pune University. Our faculty members participate in CAP programmes by taking prior permission from the principal of the college. Few faculty members are appointed by university as squad members.

### 6.3.4 Research and Development

A research committee has been constituted by the Principal which looks after all research activities in the college. The research projects also carried out by the students during the final year are guided by the concerned faculty members. 16 articles of staff members were published in international peer-reviewed journals and 5 articles were published in national journals. 4 articles were published in proceedings of international conference and one in national conference.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library purchased 251 books worth Rs.121336. Computers worth Rs. 59,600 were purchased by the college.

### 6.3.6 Human Resource Management

Self appraisal of staff members in PBAS format is taken from the faculty members for assessing their performance. Three faculty members were promoted to the next grade pay by considering their API score. Principal and head of the department observe the lecture of newly recruited teachers. Feedback and suggestions are given for further improvement if any. The college principal and management encourages teachers to attend faculty improvement programmes, orientation, refresher courses, seminar/conferences and workshops. Training is also imparted to non-teaching staff members to enhance their efficiency and capability. Sports events are organised for staff members during annual social gathering.

### 6.3.7 Faculty and Staff recruitment

Staff recruitment is done through advertisement in English and Marathi daily newspaper. Candidates are screened by the selection committee and recruitment process is completed. Non-grant teachers are appointed the parent society and after an interview by a panel consisting of management personnel, principal and Head of concerned departments.

### 6.3.8 Industry Interaction / Collaboration

Industrial visits are undertaken by students and faculty to enhance their practical knowledge of the subject. This year the students of BBA visited Pooja industries, Satpuda industries and space Iser in Nahsik. The students of SYBSc Botany department visited Maratwada University, Aurangabad. They got an opportunity to see the tissue culture lab and had interaction with the faculty and observed the demonstration of tissue culture. The boarder students were taken for visits to defence establishments like artillery centre Deolali, NDA Khadakvasla in Pune and Armoured corps centre in Ahmednagar.

### 6.3.9 Admission of Students

Admissions process conducted according to the norms of the affiliating university. Online admission process was conducted for the U.G and P.G courses. Admissions are given strictly on merit basis and reservation policies of the government are also followed.

### 6.4 Welfare schemes for

Teaching	Loan facility is provided through co-operative society of our parent organisation. P.F and gratuity is given Contributory P.F is given to non-grant teachers
Non teaching	Best employee award is given to an employee from each unit (granted, N.G) Loan facility is provided through co-operative society of our parent organization Uniform is provided by the college to the non-teaching staff
Students	Group insurance facility is provided for students Meritorious students and sports men and women are felicitated during annual social gathering and other functions.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		no	
Administrative	no		no	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

For the effective implementation and execution of the university examination the affiliated university has made the following reforms:

1. Appointment of Examiners, Paper Setters, Moderators, Practical Examiners, Flying Squads, Senior Supervisors etc. are made through online mode by the university.
2. All the reports (Pre-filled Examination Forms, Online Inward Report for Examination, online Blank Mark-list, Hall Ticket, Students name list, student seat summary etc.) are made online to the college by providing user login.
3. Issue of Online Question Papers at college for Arts, Commerce and Science by the affiliated university during the examination..
4. The college has developed a assessment process is carried out by conducting written tests, seminars, projects, MCQ tests, assignments, debates, group discussion, oral etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

1. The Alumni of the college are invited for guest lectures, as Chief Guest for Annual Functions
2. The alumni of the college have also presented a rolling trophy to be presented to the best boarder student.
3. Alumni also help in the employment of current students.

6.12 Activities and support from the Parent – Teacher Association

1. Parents of day scholar and border student give oral feedback for the effective and smooth implementation of policy drawn by the college. Every year parents visit during the ceremonial parade. This gives a morale boost to the boarder students and also interacts with the faculty members.

### 6.13 Development programmes for support staff

The support staffs were sent to training for various administrative process to the different colleges. Such training programmes were organised by the affiliated university.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation activities are carried out to enhance aesthetic value of the campus.
2. Green vegetation, lawns and medicinal plants are maintained.
3. Regular cleaning and maintenance is carried out by the menial staff.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Various health awareness lectures and workshops were organized for the faculty.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<ul style="list-style-type: none"><li>• To enhance infrastructure facilities for students and staff</li><li>• To organize students centric seminars and workshops</li><li>• It was planned to start value added courses in various departments.</li><li>• To encourage faculty members to attend and present papers in seminars and conferences</li></ul>	<ul style="list-style-type: none"><li>• This the library, Physics lab and Administrative office were relocated and renovated. The seminar hall was renovated, swimming tank and hostels were. Girls' gym was constructed.</li><li>• Seminars, Workshops and guest lectures were conducted by various departments. One international conference, one national seminar and one workshop were conducted in the college.</li><li>• Three departments conducted and completed value added courses successfully.</li><li>• Around 6 teachers attended workshops. 6 teachers attended state level seminars and one teacher presented poster at state level. 5 teachers attended national level seminars and all of them presented papers. 3 teachers attended international conference, one teacher presented a paper and another presented a poster.</li></ul>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Military Training and different co-curricular and extra-curricular activities to enhance holistic personality development of the student.
2. Tree plantation, cleaning drives are carried out frequently to make the campus clean, green and plastic free and to enhance the aesthetic value.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Environmental Awareness Course is taught at S.Y. Level and students do small project under the curriculum
2. Plantation and cleaning activities carried out in the college campus
3. Water and energy are used judiciously in the college building
4. Solid waste and leaf litter are being treated in traditional method for getting compost
5. A census of the tree species in the college campus was carried out to know the utility of the plant and for academic purpose.

7.5 Whether environmental audit was conducted?  Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:**

1. Along with regular academic activities “Military Training and Personality Development” activities has been carried out on priority.
2. Defence and Strategic Studies is one of the academic subject taught in the Arts, Commerce and Science faculties under the Pune University. This is one of college under the university among other four colleges.
3. Our students are our strength. They participate in various co-curricular and extracurricular activities. Many of our sports persons have won us laurels at national and international levels.
4. The activities of NCC, NSS and sports are excellent
5. Student centric programmes are carried out frequently to enhance their holistic personality

**Weakness:**

1. Unavailability of smart class rooms.

**Challenges:**

1. To strengthen research culture & consultancy
2. To enhance employability skills by imparting various effective skilled base training.

**Opportunities:**

1. To become a premier preparatory institute for competitive examination.
2. To emerge as a Research Centre in Defence and Strategic Studies

**8. Plans of institution for next year**

1. To enhance infrastructure facilities for students and staff.
2. To organise a State, National Level Seminar and Workshops on various subjects.
3. To arrange guest lecturers in various departments in their respective subjects.
4. To motivate students to take part in research activities in large numbers.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
\*\*\*