

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2018 to June 30, 2019)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution

**Central Hindu Military Education Society's
Bhonsala Military College
Rambhoomi Nashik -5**

• Name of the Head of the institution : **Dr Unmesh Yashwant Kulkarni**

• Designation: **Acting Principal**

• Does the institution function from own campus: **Yes**

• Phone no./Alternate phone no.: **:- 0253- 2309610 , 0253 – 2309612**

• Mobile no.: **9820011660**

• Registered e-mail: **bmcoffice@yahoo.co.in**

• Alternate e-mail : **principal@bmc.bhonsala.in**

• Address : **Dr.Moonje Marg , Rambhoomi, Nashik -5**


• City/Town : **Nashik- 422005**

• State/UT : **Maharashtra**

• Pin Code : **422005**


(Vivek Roye)


28/12/24


28/12/24

2. Institutional status:

Affiliated / Constituent:

Permanent Affiliated

- Type of Institution: Co-education/Men/Women :- **Co-Education**
- Location : Rural/Semi-urban/Urban: **Urban**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify)

2f. & 12 Approved - (F- 11 /1991)

- Name of the Affiliating University: **Savitribai Phule Pune Pune University**
- Name of the IQAC Co-ordinator : **Dr.Vivek Vasant Raje**
- Phone no. : **9881242224**
Alternate phone no.
- Mobile: **9881242224**
- IQAC e-mail address: **iqac@bmc.bhonsala.in**
- Alternate Email address: **principal@bmc.bhonsala.in**

3. Website address: **<https://bmc.bhonsala.in/>**

Web-link of the AQAR: (Previous Academic Year):

<https://bmc.bhonsala.in/aqar.php>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: **Yes**

Weblink:

http://bhonsala.in/ecampus/uploads/schools/6/upcoming_event/academic_calendar_2019-20.p

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B++	83.50	May 2004	from: May 2004 to: May 2009
2 nd	B	2.77	Nov.2011	from: Nov.2011 to: Nov.2016
3 rd	A	3.01	Sept-2017	from: Sept-2017 to: Sept-2023
4 th	-	-	-	--
5 th	-	-	-	-

6. Date of Establishment of IQAC: DD/MM/YYYY: **11/11/2004**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Regular Meeting of IQAC conducted	5th Feb 2019	14
Mentoring system suggested	5th Feb 2019	
Feedback form from T.Y students collected and analysed at the end of academic year	5th Feb 2019	
Initiatives taken for registration of formal Alumni association	5th Feb 2019	
Established industry linkages through Placement cell	5th Feb 2019	

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- ***Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements***
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: **Yes** / No:

*upload latest notification of formation of IQAC :- uploaded on website

<https://bmc.bhonsala.in//Encyc/2022/1/6/Composition-of-IQAC.html>

10.No.of IQAC meetings held during the year:**01 Meetings held in Academic Year**

2018-19 The minutes of IQAC meeting and compliance to the decisions have been

uploaded on the institutional website

Yes / No

(Please **upload, minutes** of meetings and action taken report)

<https://bmc.bhonsala.in/aqar/Minutes.pdf>

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes** / **No**

If yes, mention the amount: NA

Year: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Initiation of registration process of Alumni association
- Initiation of formal mentoring system
- Implementation of Students feedback system.
- Organised special lecture series for the staff
- Annual Self Assessment form in PBAS format was circulated among all the faculty members. API score was calculated for each faculty member. Priority was given to those faculty members whose promotion was due.
- Proposals were sent to BCUD Pune for conducting seminars and workshops and for procurement of equipments.
- Field visits of various academic activities were planned.
- IQAC helps to prepare Annual report for parent body, BCUD, SPPU, and higher education, New **Delhi**.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
It was decided to register the alumni association and to enlist its functions	Alumni meeting was proposed to be held where all the Ex-students would be invited and the registration of the alumni association would be formally discussed
It was decided to establish a formal mentoring scheme on the recommendation of Psychology department	A mentoring scheme was established and a faculty member of psychology department was appointed as the incharge. Each faculty member was assigned 5 students for mentoring scheme . It was also planned to call a meeting in the next academic year

14. Whether the AQAR was placed before statutory body? **Yes /No:**

Name of the Statutory body: College Development Committee

Date of meeting(s): **04/03/2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

assess the functioning?

Yes/No:

Date: 10th & 11th August 2018

16. Whether institutional data submitted to AISHE: **Yes /No: 2018-19**

Year: **2018-19**

Date of Submission: **30-01-2019**

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational.

The college has a partial MIS in place. Vridhhi Software is used for admissions, accounting, Library automation, Leave Management, Hostel Management and Employee Record management. Admissions to courses are done through the vridhhi admission module where the students fill the merit or admission form, whichever is applicable. Students are allotted a unique ID which is used for the other modules as well like the Library Administration module. Record of each employee is maintained through Vridhhi. Details like the service tenure, leaves and various reports and statistics can be generated that are required by the Government, University, UGC etc.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has mechanism in place for effective delivery of the Curriculum of the Savitribai Phule Pune University. Teaching plans are prepared by the IQAC and distributed to all the faculty members. Work load is distributed among the teachers by their respective head of department. The HODs also ensure completion of syllabus by their staff. Faculty members predominantly use chalk and talk method. Use of ICT and related teaching aids are also used by the faculty wherever necessary. In addition to classroom lectures Seminars, guest lectures, industrial visits, regular assignments, discussions etc are also arranged for effective implementation of the curriculum.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
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NIL

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NIL	NIL	NIL	NIL

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NIL	NIL	NIL	NIL	NIL	NIL

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	NIL	NIL

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
NIL	NIL	NIL

1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title	No. of students enrolled for Field Projects / Internships			
NIL	NIL			
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	No	No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)
<p>Feedback system is taken from the students in the form of Google Form. Teachers' feedback from consists of questions pertaining to content knowledge, communication skills, ability to incorporate contemporary issues, punctuality, timely completion of syllabus. The feedback obtained from students are analysed and communicated to the respective teachers. After three years of feedback appropriate action is initiated. The teachers will be asked to improve in the concerned area and also to attend FDPs, MDPs and tailor-made local programmes in concerned subject field.</p> <p>The process for employers and alumni feedback has been initiated. Parents' feedback is taken informally during meeting of the teachers and parents during their visits to the campus.</p>

CRITERION II -TEACHING-LEARNING AND EVALUATION			
2.1 Student Enrolment and Profile			
2.1. 1 Demand Ratio during the year			
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A	240	224	224
B.Com	240	228	228
B.Sc	120	120	114
B.Sc (Comp Sci)	80	48	48
B.B.A	80	74	74
P.G. Courses			
MA (Def.Stud)	60	06	06
M.A (Psychology)	48	19	19
M.Sc (Def.Stud)	60	09	09
M.Sc (Comp Sci)	30	22	22
M.com	60	52	52
MCJ	--	--	--

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1538	186	32+24	06	48

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
56	20	LCD – 02	02 Classrooms with LCD	NIL	NIL

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a mentoring system where students are selected by the respective class teachers. One teacher (mentor) is assigned a group of five students. The teachers interact with their mentee on periodic basis and keep track of his/her progress. The problems of the students are solved and they are given moral support by the mentor. They are also provided career guidance and encouraged to take up competitive examinations, pursue higher education etc. Minimum two counselling sessions are scheduled per month. Each mentor maintains a record of the sessions in brief. The record is submitted to the co-ordinator of the Mentoring Scheme in every month. An initial training session for the mentors was held at the beginning of the academic session. Bi-monthly meeting of the mentors are held to discuss various issues faced by the students and mentors. The basic motive behind the mentoring scheme is to motivate the students to take up appropriate career and face the challenges in life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
170 Hostel Students	56	3:1

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	32	20	---	10
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
NIL				
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ <u>year</u>	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A		III	25/04/2019	17/06/2019
B.Com		III	25/04/2019	25/06/2019
B.Sc		III	25/04/2019	29/06/2019
B.Sc Computer Sci		III	25/04/2019	21/06/2019
		III	25/04/2019	17/06/2019
BBA		III	25/04/2019	25/06/2019
* Since the college is affiliated to the SPPU all the examinations are scheduled and conducted by the University				
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) As the college is affiliated to the SPPU there isn't much scope for initiating reforms as such however the college conducts periodic evaluation through class tests, tutorials, assignments and students' presentations. Each student is assigned a topic on which he or she has to present in the class. This increases the confidence of the students and also alleviates stage fear. It also increases their subject knowledge. Group discussions are also held on various relevant themes.				

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the Principal in consultation with the Head of Departments. The schedule of Internal/Examinations, commencement/conclusion of academic sessions, public holidays, proposed guest lectures, seminars, annual gathering and all other events are incorporated. The academic calendar is put up on all the notice boards and uploaded on the college website.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bmc.bhonsala.in/>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
As per University Structure	UG Courses			
	B.A	114	29	25.43%
	B.Com	173	89	51.44%
	B.Sc	72	30	41.66%
	B.Sc (Comp Sci)	13	07	53.84%
	B.B.A	35	28	80%
	PG Courses			
	MA (Def.Stud)	03	03	100%
	M.A (Psychology)	20	18	90%
	M.Sc (Def.Stud)	02	02	100%
	M.Sc (Comp Sci)	08	06	75%
	M.com	29	22	75.86
	MCJ	--	--	--

2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
Students satisfaction survey was conducted for 2018-19				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects		--	--	--
Minor Projects		SPP University	----	2016-2018
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (<i>other than compulsory by the College</i>)				
International Projects				
Any other(Specify)				
Total				
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar		Name of the Dept.		Date(s)
NIL		NIL		NIL
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NIL	NIL	NIL	NIL
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre		Name		Sponsored by
NIL		NIL		NIL
Name of the Start-up		Nature of Start-up		Date of commencement
NIL		NIL		NIL

3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National			International	
Nil		Nil			Nil	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department				No. of Ph. Ds Awarded		
English				01		
Economics				01		
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National	Marathi	01		--		
International	Chemistry	02		5.87		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department				No. of publication		
**				**		
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NIL	NIL	NIL	NIL			
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL				

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :				
No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	01	08	04	
Presented papers	**	**		
Resource Persons	**	**		
3.4 Extension Activities				
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year				
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities	
TSC 1ST NCC camp	7 Mah. Battalion	02 NCC ANO	100 cadtets participated	
NSS	Cleaning drive	04	300	
NSS	Annual Winter Camp	04	75	
Student Welfare Board	Yoga Day celebrated on21st June 2018	02	25	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year				
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited	
NIL	NIL	NIL	NIL	
3.4.3 Students participating in extension activities with Government Organisations, Non- Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swacch Bharat	SPPU	Nirmal Wari Abhiyan	03	51

3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
NIL	NIL	NIL		
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NIL	NIL	NIL	NIL	
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
NIL	NIL	NIL	NIL	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES			
4.1 Physical Facilities			
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year			
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development	
15,55,625/-		13,34,771/-	
4.1.2 Details of augmentation in infrastructure facilities during the year			
Facilities		Existing	Newly added
Campus area		165 Acres	
Class rooms		46	--
Laboratories		07	--
Seminar Halls		01	--
Classrooms with LCD facilities		01	02
Classrooms with Wi-Fi/ LAN		--	
Seminar halls with ICT facilities		01	
Video Centre		--	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.			
Value of the equipment purchased during the year (Rs. in Lakhs)			
Others			

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added			Total
	No.	Value	No.	Value	No.	Value
Text Books	782	160764	1915	233190	2697	393954
Reference Books	142	95300	163	92064	305	187364
e-Books						
Journals	33	27940	33	29340		
e-Journals	N-List	5900	Continued N-List			5900
Digital Database						
CD & Video	109	65707	--	--	109	65707
Library automation	A software Vridhhi is used for Library administrative work					
Weeding (Hard & Soft)	4223	213411				
Others (specify)						

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	156	82	156	02	01	16	58	10	
Added									
Total	156	82							

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS

10 MBPS / broadband Internet connectivity is used in college

4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
NIL		NIL	
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
Nil	Nil	Nil	Nil

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11,49,625/-	11,34,557/-	4,06,000/-	2,00,214/-

<p>4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)</p> <p>The college has all the resources and infrastructure facilities required to run U.G and P.G courses. It is made sure that all the resources and facilities are optimally utilized. All the Labs have a stock register where the details of equipments and other holdings are listed. Stock taking is carried out every year. Independent Committees are appointed for stock verification of each department/lab. Instruments needing replacement, updation and maintenance are identified and reported accordingly. A repairs and maintenance committee has been established under the chairmanship of a senior faculty member. The college library has a collection of reference and textbooks pertaining to the syllabus and general reading to cater to the needs of students and staff. Every year book recommendation form is circulated to all the departments. The head of respective departments submits their requirement to the library for placement of orders. The library has also subscribed to print and online journals (N-list). The library is automated using Vridhhi ERP software. The library OPAC is uploaded on the website for access to students and staff. All the faculty members are provided with login ids and passwords for N-list. The library has a Network Resource Center with computers. Students and staff members use the computer for internet access, filling of admission forms, examination forms, scholarship forms, projects and assignments etc.</p>

Stock verification is carried out every year and books to be weeded out and binding are identified and necessary action taken in consultation with the Principal. The college Gymkhana is well equipped with all the sports and fitness equipments. The Physical Director of the college is in charge of the Gymkhana. It is ensured that all the sportspersons of the college has access to all the equipments and accessories. The college has two full fledged computer labs and a Network Resource Center. The labs are equipped with PCs of latest configuration, software and Antivirus. A qualified computer engineer has been appointed for maintenance of the PCs and accessories. The college has sufficient classrooms to conduct lectures for the U.G and P.G students. Each peon is assigned a couple for classrooms. The classrooms are cleaned on a daily basis. The classrooms are equipped with benches, blackboards, tube-lights and fans. There is enough ventilation in all the classrooms. Maintenance work is carried out under the supervision of RATO (Residential Administrative and Training Officer) . An electrician and carpenter from the parent organization conduct periodic visits to for electrical and furniture maintenance respectively

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Scholarship given to the students from Government of India Post Metric Scholarship	420	28,30,090

Financial support from other sources

a) National	--	--	--
b) International	--	--	--

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga – Meditation	15 June 2018	170	Parent Organisation (CHME Society)
Personal Counselling	15 June 2018	110	Department of Psychology, Bhonsala Military College

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018	Guidance for joining Armed Forces	110	110	03	03
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
NIL		NIL		NIL	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	15	10
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
	(Total Admitted students in our institution 186)				
2018-19	(12)	B.A (Psychology)	BMC	BMC	M.A (Psychology)
	10	B.Com	BMC	BMC	M.Com
	05	B.Sc Comp Sci	BMC	BMC	M.Sc Comp Sci

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)		
Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	---	---
SET	---	---
SLET	---	---
GATE	---	---
MAT	---	---
CAT	---	---
GRE	---	---
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Participants
Cross Country	University Level	04 Students winner & selected University team
Pantathlon	National Championship	02 Students winner

5.3 Student Participation and Activities						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018	Silver Medal	National – Federation cup	Athletes	---	--	Sanjeevani Jadhav
2018		Guwahati	Athletes	--		Sanjeevani Jadhav
2018		New Delhi Marathon	Athletes	--		Monika Athare

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)
<p>Students are adequately represented in various administrative bodies and committees like IQAC, CDC etc. The boarder students are conferred various ranks and they contribute and participate in the hostel and mess administration. Students also assist in the overall management of various activities and events like annual social gathering, seminars, workshops, placements activities, Alumni Meet etc</p>

5.3 Alumni Engagement
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): The college has an Alumni Association in place. The registration of the Alumni Association is in the pipeline. Alumni meet is conducted at regular intervals. During alumni meets the alumni of the college interact with the current students and motivates them. The alumni also support the college administration for placement and industrial training of students. Around 160 ex- students participated in the alumni meet last year.
5.3.2 No. of registered enrolled Alumni:
5.3.3 Alumni contribution during the year (in Rupees) :
5.3.4 Meetings/activities organized by Alumni Association : One
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) CDC The College has constituted a College Development Committee (CDC) having representation for teaching, non-teaching staff, members of the society, industry and students. A minimum of two meetings are CDC are conducted every year. The committee discusses the overall progress, academic calendar, programmes and seminars. On discussion, the committee sanctions the above mentioned programmes and also supervises the execution of the same. IQAC The IQAC has also been constituted as the provision of the NAAC. Periodic meetings and discussions are held under the IQAC. The members of the IQAC include representatives of the management, Principal, IQAC co-ordinator, teaching faculty, the college OS, Director of Physical Education, Librarian and representatives from the alumni, students and industry. The IQAC is responsible for the overall quality improvement of the institution.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/ Partial : The college has a partial MIS in place. Vridhhi Software is used for admissions, accounting, Library automation, Leave Management, Hostel Management and Employee Record management. Admissions to courses are done through the vridhhi admission module where the students fill the merit or admission form, whichever is applicable. Students are allotted a unique ID which is used for the other modules like the Library Administration module. Record of each employee is maintained through Vridhhi. Details like the service tenure, leaves and various reports and statistics can be generated that are required by the Government, University, UGC etc.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development

As the college is affiliated to the SPPU, we follow the curriculum designed by the University. Staff members of the college are members of the Board of studies syllabus committee and contribute in the design of the curriculum in university meeting of the board.

❖ Teaching and Learning

Class room teaching is often supplemented by home assignments, tutorials, internal tests, quiz, industrial visits, guest lectures, seminars etc. Teachers are also regularly encouraged to participate in various seminars, FDPs, workshops etc to enhance their knowledge and skills. Lesson plans are submitted by the teachers to the IQAC with remarks from the respective Head of departments

❖ Examination and Evaluation

The college being affiliated to the SPPU, 80% of the evaluation is done by the University on the basis of examination and practical they conduct. 20 % is evaluated by the college on the basis of attendance, examinations, orals, presentations, assignments etc.

Regular assignments and tutorials are given to the students. Their performance in class tests, quiz and group discussions are also taken in to account for evaluation.

Seminars, workshops and guest lectures on various subject themes are conducted for U.G and P.G classes at regular intervals.

P.G students are encouraged to present papers, review books and articles.

The SPPU has adopted a Choice Based Credit System (CBCS) for U.G and P.G courses. Compulsory subjects and specialisations are available for PG Classes and their examination is held and evaluated by the University.

❖ Research and Development

The college often encourages the teachers to undertake major and minor research projects offered by UGC, ICSSR, BCUD etc. They are also encouraged to participate and present papers in state, national and international seminars/workshops.

❖ Library, ICT and Physical Infrastructure / Instrumentation

The central Library of the college is stocked with all books pertaining the syllabus plus reference books on various subjects. Books are purchased from the point of view of enriching the overall knowledge of staff and students. Apart from conventional books and journals the college has subscribed to N-list for online books and journals. The Network Resource Centre, which is an integral part of the Library provide students and staff access to internet. The library operations are automated using Vridhhi ERP software which has a library module. The OPAC is made available to the staff and students on the college website.

❖ Human Resource Management

Committees are formed for different tasks. A senior teacher is appointed as the In-charge of a committee with other staff as its members. 32 committees were formed for proper division of work related to academic, co-curricular and administrative tasks. On completion of work, the In-charge of each committee compiles factual reports and submits it to the authority. This helps in decentralisation of authority and responsibility. It develops and encourages young staff members to handle a variety of tasks and carry out the responsibility with diligence.

❖ Industry Interaction / Collaboration

The students of Commerce and BBA are taken for industrial visits in Satpur and Ambad industrial areas of Nashik. This enables the students to have firsthand experience and knowledge about the functioning of industries.

❖ Admission of Students

Admissions to various U.G and P.G courses are carried out online. Single window system has been adopted by the college for the convenience of the students. Subjects – optional / special – is confirmed in consultation with the subject expert from each faculty at the same time.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development

Academic calendar is prepared and is executed. The calendar is uploaded on the website. All the notices and circulars and also displayed on the website for the convenience of all the staff and students. Task based committees are formed and the details are also displayed on the website. IQAC conveys various circulars regarding CAS, API, PBAS, etc to the staff members through personalised emails.

❖ Administration

ERP software Vridhhi is used for administration. Employee master data is recorded in the database of the software. Leave records, service benefits etc are available in the database.

❖ Finance and Accounts

❖ Finance module of Vridhhi maintains students' accounts and various dues. Staff salary bill, Form 16, overall budgetary control etc are the facilities available in the Finance module

❖ Student Admission and Support
Admission module of Vriddhi is used for all the U.G & P.D admissions. The students can fill the form from any computer connected to the internet. Once the student fills the form with all his/her details, the data is used for all other departments like college office, library etc.
❖ Examination

6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
18/1/19	Dr R.P.Patil	National Science Congress Year 2019	National Science Congress	8010	
28/2/19	Mrs.P.U.Zende	National Seminar	SPPU	1200	
1/3/19	Mr.Y.B.Bhadane	National Seminar	SPPU	1000	
1/3/19	Mrs.M.S.Padwar	National Seminar	SPPU	1000	
21/2/19	Dr.V.U.Gandhe	University level workshop	SPPU	2250	
23/2/19	Mrs.Hira Wagh	International Conference	SPPU	2000	
23/2/19	Mrs.Priyadarshini Kulkarni	National Level Seminar	SPPU	750	
2/3/19	Mrs.Hira Wagh	National Level Seminar	SPPU	1000	
9/3/19	Mrs.P.U.Zende	National Seminar	SPPU	1000	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
NIL		NIL	NLI	NIL	NIL

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year		
Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Orientation Course	01	01-03-2019 to 28-03-2019
Refresher Course	02	20-11-18 to 10-12-18 & 14/11/2018 to 04/12/2018

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
Nil	Nil	Nil	Nil

6.3.5 Welfare schemes for	
Teaching	
Non teaching	Parent society is running a small financial Co-operative credit society which is provided loan and other facility to the needy staff members
Students	College having students aid fund for the students who is needy and unable to pay the fees of their course . As and when required student welfare cell organises drive for students welfare needs.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)
Yes , the college conducts internal and external audits regularly. The parent body conducts regular internal audits for finance. Annual audit has been established wherein an external auditor conducts a thorough examination of the books and records of the institution the report of which is submitted to the parent organization.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)		
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Nil	Nil	Nil

6.4.2 Total corpus fund generated
6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	--	Internal Committee is constituted for Academic Audit	-
Administrative	NO	--	---	-

6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Parents of boarder students have pledged their support for the development of college <ul style="list-style-type: none"> • Donated PA system • Contributed for Development of Hostel and Mess • Assisted in developing of a study room in the Hostel 				
6.5.3 Development programmes for support staff (at least three)				
<ul style="list-style-type: none"> • Training programme for non-teaching was organised for implementation of MIS • Lab Attendants were sent to various workshops pertaining to Lab security 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5 a. Submission of Data for AISHE portal : (Yes /No) b. Participation in NIRF : (Yes / No) c. ISO Certification : (Yes / No) d. NBA or any other quality audit : (Yes / No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----- to-----)	Number of participants
2018	Self Appraisal report conducted	April – 2019	1 April to 15 April	56
	CAS form verified	As per university schedule	As per university schedule	07
	Analysis of feedback form	April 2018	04 April to 10 th April	20

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 - Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
				Female	Male	
NIL		Nil				
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						

7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities		Yes/No		No. of Beneficiaries		
Physical facilities		Railing				
Provision for lift		No				
Ramp/ Rails		Yes		03		
Braille Software/facilities						
Rest Rooms						
Scribes for examination		Yes				
Special skill development for differently abled students						
Any other similar facility						
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
NIL	NIL	NIL	NIL	NIL	NIL	NIL

7.1.5 Human Values and Professional Ethics		
Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
NIL	NIL	NIL

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
NIL	NIL	NIL

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college conducts plants drive every year with the active involvement of students. No vehicles are allowed inside the campus. All the staff and students have to park their vehicles in the parking area near the entry gate.

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust of the institution in not more than 500 words


Bhonsala Military College is an unique institution which offers military training to its boarder students. The training which consists of parade, horse riding, swimming, gymnastics, rifle shooting etc assist the students to prepare for a career in armed forces. The training also inculcates values of discipline, dedication, patriotism and decision making.

8. Future Plans of action for next academic year (500 words)

Sr. No	Plan of action
1	Launching of mentoring programme
2	Launching of students' feedback
3	Registering of Alumni Association

Name Dr. Vivek Roje

Name 



Signature of the Coordinator, IQAC
Chairperson, IQAC



Principal

Bhonsala Military College
Rambhoomi, Nashik-422 005

Signature of the

**IQAC Co-ordinator
Bhonsala Military College
Nasik-5**
