

**CHME Soccity**  
**Bhonsala Military College**  
**Rambhoomi**  
**Nashik – 5**

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**Systems and procedures for maintaining and utilizing physical, academic and support facilities**

Budget is allocated at the beginning of the financial year for infrastructure, resources and maintenance. Physical infrastructure that include classrooms, administrative block, library, gymkhana, laboratories, toilets, auditorium, seminar hall, parents lounge etc are maintained by the Campus co-ordinator, lab attendants, peons and ground staff. Departments, classrooms, library, laboratories are cleaned and maintained by their respective staff. Requirement for new purchases and maintenance from different departments are scrutinized and taken up for discussion in the CDC meeting. These requirements are scrutinized and evaluated before forwarding it to the parent society for final approval.

The following systems / procedures are followed to ensure hassle free procurement / maintenance.

- Full time IT Engineer has been appointed for installation, maintenance, repairs of PCs and ICT infrastructure. Regular maintenance is done as per need of each department and laboratories.
- Electrician has been appointed for ensuring uninterrupted power supply during the working hours of college so that lecture and practical sessions are not hampered.
- A plumber cum groundstaff looks after the leakage, maintenance and procurement of items for washroom/kitchens/ common rooms of College building, hostels, gymkhanas etc hostel
- A full time carpenter has been appointed by the Parent society who looks after the repair, maintenance and procurement / making of new furniture item and fixtures.

- Full time ground staff is appointed by our Parent society for housekeeping and maintenance of the college building, hostel and campus.
- Security of the entire campus has been entrusted to third party agency which ensures 24 x 7 security to the college building, hostels, gymkhana, and the entire college campus. Security is also enhanced by CCTV surveillance in the campus.
- Clean drinking water is provided to students by water purifiers that are installed at the college building and residential blocks. The maintenance and repair is ensured by AMC with the vendor.
- Mess contractor is appointed for providing nutritious food to the hotel inmates. Weekly menu decided and are given to students in advance. Supervisor has been appointed to check the quality and hygiene of the prepared food. Bhavan Masters also ensure the quality of food and cleanliness of the mess area. Daily feedback is taken by the college administration and necessary corrective measures are taken in case of any issues with food quality and hygiene.
- Vendors has been finalized by the parent society for procurement of Sports equipments, library books and periodicals, journals and stationery, laboratory equipments, uniforms and I-cards. Requirement is taken from departments and is forwarded to the assigned vendors. Quotations are invited in case of multiple vendors or procured in case of single vendor.



**Principal  
Bhonsala Military College  
Rambhoomi**